

## GUMC PURCHASE REQUISITION

Committee or Ministry Area: \_\_\_\_\_ Todays Date \_\_\_\_\_

Purchased by: \_\_\_\_\_

Purchased from: \_\_\_\_\_

Who Gets Paid: \_\_\_\_\_

Address: \_\_\_\_\_

*Authorization for payment:* \_\_\_\_\_ (Committee or Ministry Chair)

<u>Budget Line #</u>	<u>Description of Purchase</u>	<u>Cost</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	<b>TOTAL</b>	_____

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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	<b>TOTAL</b>	_____